

6th July 2021

AGENDA

Dear Councillor,

You are summoned to a meeting of the:

Parks and Estates Committee
on Monday 12th July 2021 at 7.00pm, to be held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice-Chairman	Cllr Macdonald (East)
Cllr Brett (East)	Cllr Macfarlane (West)
Cllr Fraser (West) Chairman	Cllr Parks (North)
Cllr Fryer (Broadway)	Mr Peter Hewitt (Advisor)

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

Due to Covid19 social distancing rules, if you wish to attend in person, please contact the council offices in advance of the meeting as numbers are restricted.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated. If you do not wish to attend in person, the chairman may read out your contribution. The meeting is streamed live and recorded. If you wish to view the meeting, please see the link on the Warminster Town Council Website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

1. **Apologies for absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Parks and Estates Committee meeting held on Monday 24th May 2021; and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Parks and Estates Committee meeting held on Monday 24th May 2021.

4. **Chairman's Announcements**

To note any announcements made by the chairman.

***Standing Orders will be suspended
to allow for public participation.***

5. **Public Participation**

To enable members of the public to address the committee with a written submission, an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairperson will read any statements submitted in advance.

***Standing Orders will be reinstated
following public participation.***

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

7. **Parks and Estates Manager's report**

Report attached for members information. **For Noting. (See attached)**

8. **Accounts**

Members to note the accounts for the Parks and Estates Committee up to 31st May 2021. (See attached)

9. **Tender for Timber Trail and Heathlands Play Area**

In 2020 officers carried out a detailed review of all play areas. The findings of this review were presented to members at the Parks and Recreation Committee meeting along with budget costs in November 2020. This information was used to draw together a proposed programme of works for the next 3 years. Identified as priority for this financial year were fencing at The Heathlands and a replacement metal trim

trail in the Lake Pleasure Grounds.

Tenders have been sought for the work and officers have written a report (**see attached**). Copies of the full tender applications are available for members perusal on-line within MS Teams, Parks and Estates folder.

Members recommend to Full Council to approve the tender application from Proludic.

10. Communications

10.1 Members to decide on items requiring a press release.

10.2 Members to confirm their spokesperson for any item listed on the agenda and to report on the committee's decision if required.

The date of the next Parks and Estates Committee will be Monday 13th September 2021 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Parks and Estate Manager's Report:

Parks and Estates Committee 12th July 2021

Lake Pleasure Grounds

- 1 **Lake:** Nothing to report.
- 2 **Pavilion Café:** Continues to offer a takeaway service.
- 3 **Skatepark:** is open and being well used.
- 4 **Public Toilets: Central Car Park public conveniences:** All toilets are open.
Lake Pleasure Grounds public conveniences: all toilets are open. There was recently an incident of vandalism which has been reported to the Police.
- 5 **Paddling Pool:** Currently Closed. Splash Pad to begin construction in September 2021.
- 6 **Elizabeth Collyns Garden:** Fairfield Farm College finished their visits for the academic year. Park staff will maintain the area until the college return in September.
- 7 **Flower Beds:** All planting has been completed. 6 local schools and the Beavers (Young Scouts) were also involved. The wildflowers have started to flower and look great.
- 8 **Boats on the lake:** Due to Covid19 boats will not be on the lake this summer.
- 9 **MUGA area, the boat house:** Nothing to report.
- 10 **Putting green:** See agenda.
- 11 **Tennis Courts:** A refurbishment project will be brought to committee in the near future.
- 12 **Tree works:** The final tree work from the tree survey will be carried out as soon as the birds have stopped nesting. A limb snapped off an oak tree in the park and this has been removed for safety reasons.

Outside Services

- 13 **Play Areas:** Are open in line with guidance on Covid19.
- 14 **Closed churchyards:** Grass cutting is continuing.
- 15 **Hanging baskets and Tubs:** Hanging baskets have been delivered and put up. Basil Brushes continues to water the hanging baskets twice a week.
- 16 **Sweeper (Basil Brushes):** Continues to clean the town.
- 17 **Street Furniture:** Replacement bins have been fitted as agreed at the last Parks and Estates Committee meeting.

Stuart Legg

06.07.2021

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Open Spaces & Services									
209	Outside Services								
4001	Salaries	95,822	24,930	163,050	138,120		138,120	15.3%	
4007	Uniform	224	95	750	655		655	12.7%	
4008	Training	363	0	1,500	1,500		1,500	0.0%	
4022	Postage & Telephone	369	255	0	(255)		(255)	0.0%	
4025	IT (Website & Email)	590	207	0	(207)		(207)	0.0%	
4036	Repairs and Renewals	273	0	0	0		0	0.0%	
4040	Equipment/Furniture	262	0	250	250		250	0.0%	
4042	Vehicle Costs	15,964	1,948	12,500	10,552		10,552	15.6%	
4044	Tree Works	958	379	0	(379)		(379)	0.0%	
5315	Tfr from Capital Projects	0	0	0	0	13,470	(13,470)	0.0%	
5977	depreciation Charged	8,985	0	0	0		0	0.0%	
	Outside Services :- Indirect Expenditure	123,809	27,814	178,050	150,236	13,470	136,766	23.2%	0
	Net Expenditure	(123,809)	(27,814)	(178,050)	(150,236)				
210	Town Park								
1006	Rent - 23 Weymouth St	3,960	660	3,960	3,300			16.7%	
1020	Town Park Events Income	383	0	4,000	4,000			0.0%	
1550	Boats Income	0	0	4,500	4,500			0.0%	
	Town Park :- Income	4,343	660	12,460	11,800			5.3%	0
4001	Salaries	0	0	15,000	15,000		15,000	0.0%	
4011	Rates	3,786	0	0	0		0	0.0%	
4012	Water Rates	20,688	2,449	14,000	11,551		11,551	17.5%	
4014	Electricity and Gas	2,505	308	2,500	2,192		2,192	12.3%	
4020	Consumables & Other Expenses	1,394	590	300	(290)		(290)	196.8%	
4023	Printing & Stationery	0	0	100	100		100	0.0%	
4028	Insurance	1,251	223	1,250	1,027		1,027	17.9%	
4035	Refuse Collection\Bin Emptying	2,707	1,038	0	(1,038)		(1,038)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4036 Repairs and Renewals	3,002	468	10,000	9,532		9,532	4.7%	
4037 Maintenance Contracts	480	0	0	0		0	0.0%	
4038 Grounds Maintenance	40,292	0	0	0		0	0.0%	
4040 Equipment/Furniture	1,420	(183)	5,000	5,183		5,183	(3.7%)	
4044 Tree Works	958	1,136	0	(1,136)		(1,136)	0.0%	
4058 Legal Fees	800	0	0	0		0	0.0%	
4085 Town Park Events	1,748	0	6,500	6,500		6,500	0.0%	
5977 depreciation Charged	36,453	0	0	0		0	0.0%	
5996 Deferred Grants Released	(11,472)	0	0	0		0	0.0%	
Town Park :- Indirect Expenditure	106,010	6,028	54,650	48,622	0	48,622	11.0%	0
Net Income over Expenditure	(101,667)	(5,368)	(42,190)	(36,822)				
<u>211 Open Spaces</u>								
4012 Water Rates	74	0	0	0		0	0.0%	
4038 Grounds Maintenance	6,811	573	0	(573)		(573)	0.0%	
4040 Equipment/Furniture	168	0	250	250		250	0.0%	
4045 Flood Wardens	307	0	0	0		0	0.0%	
5977 depreciation Charged	512	0	0	0		0	0.0%	
Open Spaces :- Indirect Expenditure	7,872	573	250	(323)	0	(323)	229.2%	0
Net Expenditure	(7,872)	(573)	(250)	323				
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	289	0	1,000	1,000			0.0%	
Cemetery and Churchyard :- Income	289	0	1,000	1,000			0.0%	0
4011 Rates	196	42	200	158		158	20.8%	
4028 Insurance	989	176	950	774		774	18.6%	
Cemetery and Churchyard :- Indirect Expenditure	1,185	218	1,150	932	0	932	19.0%	0
Net Income over Expenditure	(896)	(218)	(150)	68				
<u>213 Public Conv - Town Park</u>								
4001 Salaries	0	0	3,350	3,350		3,350	0.0%	
4016 Cleaning	1,844	108	0	(108)		(108)	0.0%	
4020 Consumables & Other Expenses	54	342	50	(292)		(292)	684.5%	
4036 Repairs and Renewals	421	17	250	233		233	6.7%	
4040 Equipment/Furniture	15	4	50	46		46	7.8%	
4200 Public Toilets	7,571	0	0	0		0	0.0%	
Public Conv - Town Park :- Indirect Expenditure	9,905	471	3,700	3,229	0	3,229	12.7%	0
Net Expenditure	(9,905)	(471)	(3,700)	(3,229)				

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
214 Public Conv - Central Car Park								
4001 Salaries	0	0	5,000	5,000		5,000	0.0%	
4011 Rates	3,593	603	0	(603)		(603)	0.0%	
4012 Water Rates	852	(200)	2,500	2,700		2,700	(8.0%)	
4014 Electricity and Gas	1,311	246	1,500	1,254		1,254	16.4%	
4016 Cleaning	1,844	108	0	(108)		(108)	0.0%	
4020 Consumables & Other Expenses	54	342	50	(292)		(292)	684.5%	
4028 Insurance	201	31	200	169		169	15.7%	
4036 Repairs and Renewals	137	197	1,500	1,303		1,303	13.1%	
4040 Equipment/Furniture	15	0	50	50		50	0.0%	
4200 Public Toilets	11,028	0	0	0		0	0.0%	
Public Conv - Central Car Park :- Indirect Expenditure	19,035	1,327	10,800	9,473	0	9,473	12.3%	0
Net Expenditure	(19,035)	(1,327)	(10,800)	(9,473)				
215 Street Furniture								
1179 Donations Received	(570)	0	0	0			0.0%	
Street Furniture :- Income	(570)	0	0	0				0
4028 Insurance	345	66	360	294		294	18.3%	
4040 Equipment/Furniture	1,285	0	1,500	1,500		1,500	0.0%	
4803 Baskets & Tubs	7,142	0	3,000	3,000		3,000	0.0%	
5977 depreciation Charged	1,696	0	0	0		0	0.0%	
5996 Deferred Grants Released	5	0	0	0		0	0.0%	
Street Furniture :- Indirect Expenditure	10,473	66	4,860	4,794	0	4,794	1.4%	0
Net Income over Expenditure	(11,043)	(66)	(4,860)	(4,794)				
216 Pavilion Cafe								
1186 WCC Covid 19 Grant	8,000	0	0	0			0.0%	
1600 Pavillion Cafe Sales	52,380	17,456	50,000	32,544			34.9%	
Pavilion Cafe :- Income	60,380	17,456	50,000	32,544			34.9%	0
3540 Pavilion Purchases	13,989	6,523	25,000	18,477		18,477	26.1%	
Pavilion Cafe :- Direct Expenditure	13,989	6,523	25,000	18,477	0	18,477	26.1%	0
4001 Salaries	24,640	3,817	45,900	42,083		42,083	8.3%	
4007 Uniform	0	0	150	150		150	0.0%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	50	0	100	100		100	0.0%	
4011 Rates	0	294	0	(294)		(294)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4016 Cleaning	3	0	20	20		20	0.0%	
4020 Consumables & Other Expenses	3,892	1,095	2,000	905		905	54.7%	
4022 Postage & Telephone	115	69	500	431		431	13.7%	
4023 Printing & Stationery	12	0	200	200		200	0.0%	
4025 IT (Website & Email)	222	33	0	(33)		(33)	0.0%	
4026 Software & Accounts USE 4025	9	0	0	0		0	0.0%	
4036 Repairs and Renewals	47	133	2,000	1,867		1,867	6.6%	
4037 Maintenance Contracts	0	88	0	(88)		(88)	0.0%	
4040 Equipment/Furniture	1,101	19	500	481		481	3.7%	
4055 Stocktaking Fees	180	60	240	180		180	25.0%	
4061 Streamline Charges	993	285	700	415		415	40.7%	
4999 Assets Capitalised	3,364	0	0	0		0	0.0%	
5315 Tfr from Capital Projects	(3,364)	0	0	0		0	0.0%	
Pavilion Cafe :- Indirect Expenditure	31,264	5,891	52,560	46,669	0	46,669	11.2%	0
Net Income over Expenditure	15,127	5,042	(27,560)	(32,602)				
217 Play Areas								
4010 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4016 Cleaning	92	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	305	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	5,666	4,441	10,000	5,559	2,695	2,864	71.4%	
4037 Maintenance Contracts	3,651	0	0	0		0	0.0%	
4038 Grounds Maintenance	13,653	0	0	0		0	0.0%	
4040 Equipment/Furniture	402	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
5977 depreciation Charged	7,135	0	0	0		0	0.0%	
Play Areas :- Indirect Expenditure	30,904	4,621	19,550	14,929	2,695	12,234	37.4%	0
Net Expenditure	(30,904)	(4,621)	(19,550)	(14,929)				
218 Skate Park								
4036 Repairs and Renewals	774	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	774	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	(774)	0	(1,000)	(1,000)				
219 Sweeper								
4007 Uniform	150	0	150	150		150	0.0%	
4018 Rent	1,472	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2021

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4035 Refuse Collection\Bin Emptying	995	1,140	0	(1,140)		(1,140)	0.0%	
4036 Repairs and Renewals	154	378	0	(378)		(378)	0.0%	
4042 Vehicle Costs	2,670	0	0	0		0	0.0%	
4090 Sweeper Leasing	18,801	4,113	24,675	20,562		20,562	16.7%	
4091 Sweeper Consumables	1,289	598	2,000	1,402		1,402	29.9%	
4092 Sweeper Fuel	3,850	672	2,000	1,328		1,328	33.6%	
4093 Sweeper Waste Disposal	15,067	5,846	30,000	24,154		24,154	19.5%	
4094 Sweeper Maintenance	686	0	1,000	1,000		1,000	0.0%	
6332 Tfr to EMR Sweeper	3,000	0	0	0		0	0.0%	
Sweeper :- Indirect Expenditure	48,135	12,747	59,825	47,078	0	47,078	21.3%	0
Net Expenditure	(48,135)	(12,747)	(59,825)	(47,078)				
220 Depot								
4000 UNALLOCATED GLOBAL BUDGET	1,172	0	0	0		0	0.0%	
4007 Uniform	858	712	0	(712)		(712)	0.0%	
4014 Electricity and Gas	1,089	(284)	0	284		284	0.0%	
4018 Rent	12,499	0	0	0		0	0.0%	
4020 Consumables & Other Expenses	1,884	489	1,000	511		511	48.9%	
4022 Postage & Telephone	368	28	0	(28)		(28)	0.0%	
4023 Printing & Stationery	62	0	0	0		0	0.0%	
4025 IT (Website & Email)	727	80	0	(80)		(80)	0.0%	
4028 Insurance	0	501	0	(501)		(501)	0.0%	
4036 Repairs and Renewals	1,406	0	1,000	1,000		1,000	0.0%	
4040 Equipment/Furniture	4,625	603	1,500	897		897	40.2%	
4042 Vehicle Costs	449	746	0	(746)		(746)	0.0%	
4058 Legal Fees	306	0	0	0		0	0.0%	
4921 CAP - Vehicles & Equipment	0	4,346	2,000	(2,346)	25,839	(28,185)	1509.3%	
4999 Assets Capitilised	6,905	0	0	0		0	0.0%	
5316 Tfr frm Services to be Devolve	(6,905)	0	0	0		0	0.0%	
5977 depreciation Charged	898	0	0	0		0	0.0%	
6331 Tfr to EMR Depot	25,000	0	0	0		0	0.0%	
Depot :- Indirect Expenditure	51,342	7,222	5,500	(1,722)	25,839	(27,561)	601.1%	0
Net Expenditure	(51,342)	(7,222)	(5,500)	1,722				
299 Services to be devolved								
4000 UNALLOCATED GLOBAL BUDGET	0	0	287,000	287,000		287,000	0.0%	
4850 Sustainable Warminster	1,448	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	(1,448)	0	0	0		0	0.0%	
6316 Tfr to Devolved Services EMR	225,000	0	0	0		0	0.0%	
Services to be devolved :- Indirect Expenditure	225,000	(152)	287,000	287,152	0	287,152	(0.1%)	0
Net Expenditure	(225,000)	152	(287,000)	(287,152)				

REPORT FOR DECISION

Parks and Estates Committee 12th July 2021 Stuart Legg Parks and Estates Manager

Trim Trail at Warminster Lake Pleasure Grounds & replacement fencing at The Heathlands Play Area

Recommendation:

Members recommend to Full Council to approve the tender application from Proludic.

Purpose of the Report

To provide members with information to make an informed decision.

Background

Warminster Town Council took ownership of the Lake Pleasure Grounds (LPG) in November 2016. At this time a contractor was instructed to undertake essential repairs to the play area to ensure safety was maintained. This included replacing two safety surfaces and repairs to some equipment, including the existing timber trail.

In 2020, Warminster Town Council (WTC) assumed responsibility, under a licencing agreement from Wiltshire Council, for the maintenance of a further eight play areas around the town, including The Heathlands. A contractor was once again instructed to bring the play areas up to an acceptable, safe standard.

In 2020, officers carried out a detailed review of all play areas. This included equipment, fences, gates, and surfaces. The findings of this review were presented to members at the Parks and Recreation Committee along with budget costs, in November 2020. **(See attached)**

PR/20/042 Schedule of works for play areas

*The schedule of works for the play areas was **Noted**.*

This report then informed the budget setting process for the financial year 2021-22, and the necessary funding was agreed by council in January 2021.

More recently, officers have undertaken several repairs to the timber trail during their weekly play area inspections. Officers have also replaced four rotten posts at The Heathlands, and barriered off one of the pedestrian entrances after the timber gate failed.

Findings

The cost of the required works was known to be above the £25,000 threshold for contracts, therefore, officers compiled the respective tender documents for; replacement fencing at The Heathlands, and a replacement metal trim trail in the LPG. This was posted on the government contract finder website as per the regulations.

Tender applications were received from seven play area companies. (See table below)

Company	Total cost	Trim trail			Fencing		
		Number of pieces of equipment	Years Guarantee	Expected completion date	Fencing type	Pedestrian and mower access	Expected completion date
Chris Wheeler Construction	£42,096.73	Not specified	Not specified	Not specified	Bow top	Yes	Not specified
Mant Leisure	£44,824.00	9	Not specified	Not specified	Galvanised bow top	Yes	Not specified
Proludic	£44,999.87	12	25 Guarantee posts, panels, tubes. 10 years metal components	23rd September 2021	Galvanised bow top	Yes	14th September
Ministry of play	£44,622.70	12	25 Warranty on Post, pannels gates and fencing. 5 years- Gates, Bearings, ropes, safety surface.	Not specified	Galvanised bow top	Yes	Not specified
Playdale	£41,789.43	11	25 Year Guarantee structural stainless steele. 15 years frames, 5 years platforms floors, wetpour 2 year guarantee bearings	29th September 2021	Powder coated green bow top	Yes	29th September 2021
HAGS	47,663.56	8	25 year warranty on structural steele, 5 years springs Painted metal parts, plastic and nets.	10th September 2021	Galvanised bow top	No- Pedestrian only	2nd September 2021
ESP	£60,317.78	5	Not specified	Not specified	Bow top	Yes	Not specified

Officers carried out a desk-based assessment of the tenders. Each tender was assessed on play value, design concept, warranty and cost. The Proludic tender emerged as the best option after this assessment. (See table below)

Company	Total out of 20	Position
Proludic	20	1 st
Playdale	18	2nd
Ministry of play	17	3rd
HAGS	16	4th
Mant Leisure	11	5th
Chris Wheeler Construction	9	6th
ESP	5	7th

Conclusion

Following a review of the desk-based evaluation, officers recommend the tender from Proludic is recommended to Full Council.

Proludic have produced an eye-catching design based on the idea of a lava trail. They offer a bespoke, 'floor is lava concept', to provide further role play and social play opportunities for children. This increases the level of challenge associated with the trail, encouraging children to progress all the way along it without touching the ground. The design has almost 30 new play elements and over 40 play values.

Financial and Resource Implications

The provision of a replacement trim trail and replacement fencing at The Heathlands was included in the approved council budget for 2021-22 and has been precepted for. Under the terms of

reference for the Parks and Estates Committee, Capital Projects over £20,000 are to be referred to Full Council.

Legal Implications and Legislative Powers

WTC has the power to provide this service under the General Power of Competence.

Environmental Implications

Officers are not aware of any negative environmental impacts.

Risk Assessment

The approved contractor will carry out risk assessments for any work undertaken.

Crime and Disorder

Officers are not aware of any issues the council should consider under the Crime and Disorder Act.

Stuart Legg

Parks and Estate Manager

REPORT FOR DECISION 17th November 2020.

Play area works plan

Recommendation

That the committee notes the report and instructs officers to carry out preparatory works.

Purpose of the Report

Following an audit of the nine play areas maintained by WTC, officers wish to alert members to the likely financial commitment over the coming years, and the effect this will have on future budget and precept.

Background

The council has been responsible for the play area in the Lake Pleasure Grounds since 2016. Last year leases were signed on a further 8 play areas around the town. Since taking on these play areas the council has spent money bringing them up to an acceptable level. This has included replacing safety surfaces, painting equipment and ensuring the areas comply with all relevant health and safety standards. Officers now feel it is time to begin a programme of works to replace equipment and surfaces before they become health and safety risks.

Findings

The Park and Open Spaces Manager and Park and Open Spaces Supervisor carried out an audit of play area equipment. The officers considered which items would need replacing within the next 3 years. These were then listed with approximate replacement costs.

See below table.

Play area	Equipment	Work to be completed	Approx cost	Priority	Photograph
The Beeches	None	2 areas of tiles to be resurfaced	1500	1	pics 16.10.20\20200916_085512.jpg
	none	2x new springers to be installed	2000	1	pics 16.10.20\20200916_085514.jpg
	Fence	Fence to be replaced	3000	1	pics 16.10.20\20200916_085519.jpg
Heathlands	Gates and fencing	Replace fencing Timber is not good	4000	2	pics 16.10.20\20200916_091052.jpg
	Bin x2	Replace two bins	750	1	
	Benches x 2	Replace two timber benches with recycled	1000	1	
Fore Street	Picnic bench	BBQ has melted - Replace	700	1	pics 16.10.20\20200916_092008.jpg
	Slide	Gaps in Tiles- Re surface	4500	2	pics 16.10.20\20200916_092146.jpg

Pound street	Fencing	Chainlink fencing getting older- Replace	1500	4	pics 16.10.20\20200916_093620.jpg
The Dene	Balance log	Timber is decaying remove	500	1	pics 16.10.20\20200916_094804.jpg
	Rocker	Remove timber is at the end of life	500	2	pics 16.10.20\20200916_094828.jpg
	Bin	Replace	375	2	pics 16.10.20\20200916_095149.jpg
	Gate	Replace with self closing gate	1000	2	
Queensway	A and B	Rubber tiles trip hazards, re surface	3000	2	pics 16.10.20\20200916_100436.jpg
	A and B	Replace with multiplay	10000	3	
	Swing	Rubber surface is breaking up, replace	3000	1	pics 16.10.20\20200916_100351.jpg
	Fencing	Dog walkers cross the play area, fence the other side	5000	3	pics 16.10.20\20200916_101204.jpg
	Basket swing	Timber decay evident test and remove and replace	5000	1	pics 16.10.20\20200916_101324.jpg
Lake Pleasure Grounds	Timber trail	At end of life needs replacing	40000	2	pics 16.10.20\20200916_132231.jpg
	multiplay	Getting old needs replacing	25000	3	
	Gate	Replace main gate to Play area	5000	2	pics 16.10.20\20200916_133921.jpg
	Bench	Wodden bench replace	500		

Officers used this information to draw together a proposed programme of works for the next 3 years. This will be in line with the 5-year financial plan currently being completed.

This will help the council to budget and precept for play area improvements going forward.
See below.

Year 1		Cost
Bins	X 3	1125
Benches	1	500
Picnic bench	1	700
Balance log remove		500
Surface replacement queensway		3000
Basket swing replace with metal		5000
	Total	£10,825.00

Year 2		Cost
Gates and Fences		5000
Re- surface		7500
Bins		375
Timber trail		40000
Replace main gate to play area		5000
	Total	£57,875

Year 3		Cost
Multiplay queensway		10000
Fencing		5000
Multiplay LPG		25000
		£40,000.00

Financial and Resource Implications

The ongoing upgrading of play areas will need to be budgeted and precepted for annually.

Legal Implications and Legislative Powers

The Council has the power to provide this service under the General Power of Competence.

Environmental Implications

Officers are not aware of any issues the council should consider but will take into account the council's policies.

Risk Assessment

Warminster Town Council will carry out a risk assessment as part of moving to an in-house team.

Crime and Disorder

Officers are not aware of any issues the council should consider under the Crime and Disorder Act.